

**Board of Education Regular Meeting
December 17, 2013
5:30 P.M.
Zanesville City Schools
Administrative Center Board Room
160 N. Fourth Street
Zanesville, Ohio**

Board of Education Members:

*Brian Swope, President
Scott Bunting, Vice President
Lee Eppley
Anne Hoffer
Janet Stewart*



*Terry Martin, Superintendent
Jolene Carter, Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

TABLE OF CONTENTS

December 17, 2013
Regular Board Meeting – 5:30 p.m.

| | | | |
|-----------|--|------|---|
| A. | CALL TO ORDER – President | | |
| B. | PLEDGE OF ALLEGIANCE | | |
| C. | ROLL CALL – Jolene Carter | Page | 1 |
| D. | INTRODUCTION OF GUESTS – SEE AGENDA | Page | 1 |
| E. | ZEA PRESENTATIONS/COMMENTS | | |
| F. | REPORT OF BOARD OF EDUCATION | | |
| | 1. Approval of Minutes | Page | 1 |
| | LEGISLATIVE AND OTHER TOPICS | | |
| | PUBLIC PARTICIPATION | | |
| G. | REPORT OF TREASURER OF THE BOARD OF EDUCATION – Jolene Carter | | |
| | 1. November Financial Report..... | Page | 1 |
| | 2. Reconciliation | Page | 1 |
| H. | SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin | | |
| | PERSONNEL RECOMMENDATIONS | | |
| | 1. Resignation – CORE Teacher Leader..... | Page | 2 |
| | 2. Employment – CORE Teacher Leader | Page | 2 |
| | 3. Employment - Classified..... | Page | 2 |
| | 4. Employment - Substitutes | Page | 2 |
| | 5. Unpaid Leaves of Absence | Page | 3 |

TABLE OF CONTENTS

December 17, 2013
Regular Board Meeting – 5:30 p.m.

| | | |
|-----------|--|---------------|
| H. | SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin | |
| | BUSINESS RECOMMENDATIONS | |
| 6. | Agreement between Muskingum Valley New Tech Academy And Zane State College..... | Page 3 |
| 7. | Organizational Meeting Date | Page 3 |
| 8. | A Resolution Determining To Submit To The Electors Of The Zanesville City School District The Question Of Renewing All Of An Existing Tax Levy, Pursuant To Sections 5705.194 To 5705.197 Of The Revised Code. | Page 4 |
| 9. | Agreement between Zanesville City Schools and The Spyglass Group, LLC..... | Page 5 |
| H. | SUPERINTENDENT’S RECOMMENDATION – Terry Martin | |
| | OTHER RECOMMENDATIONS | |
| I. | REPORT/DISCUSSION ITEMS | Page 5 |
| | Linda Phillips – 3rd Grade Guarantee | |
| | Steve Foreman – Wilson Reading Program | |
| J. | CLOSING COMMENTS | Page 5 |
| K. | EXECUTIVE SESSION..... | Page 5 |
| L. | MEETING ADJOURNMENT..... | Page 6 |

C. ROLL CALL – Jolene Carter

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

D. INTRODUCTION OF GUEST –

Mrs. Amy Jackson – Teacher, Muskingum Valley New Tech
Emily Denton & Paige Hill
Emma Shaver & Madison Bailey
Valerie Hollenback
Jacob Scheiderer & Levi Glass
Jada Yingling, Jesse McNutt & Sharla Roundtree
Ashonda Underwood & Olajuwon Pettiford

Dr. Jocelyn Cosgrave - Principal, Muskingum Valley New Tech

E. ZEA PRESENTATIONS/COMMENTS

F. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approve the minutes of the Zanesville Board of Education Special Meeting on November 14, 2013 and Regular Meeting on November 19, 2013.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

G. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Jolene Carter

BE IT RESOLVED, to approve the following recommendations:

1. November Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

2. Reconciliations

Approve the following reconciliations for November:

- General
- Payroll

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ Hoffer _____ Stewart _____ Swope _____ Bunting

**H. SUPERINTENDENT'S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Resignation – CORE Teacher Leader

Accept the resignation of Chris Miller, as CORE Teacher Leader, effective December 06, 2013. Reason for resignation from CORE Teacher Leader position is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hoffer _____ Stewart _____ Swope _____ Bunting _____ Eppley

2. Employment – CORE Teacher Leader

Approve Elizabeth Wright for extended CORE Teacher Leader responsibility for the second semester of the 2013-2014 school year at the rate of \$1,000, plus fringes. The CORE Teacher Leader project is funded through Federal Programs, professional development funding.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ Hoffer

3. Employment – Classified

Approve the employment of Misty Acheson, Special Education Aide (17½ hours per week) at John McIntire Elementary. Rate of pay to be step 0 from the appropriate salary schedule. Effective date of employment is December 16, 2013, pending appropriate certification and background checks.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ Hoffer _____ Stewart

4. Employment – Substitutes

Approve the following substitute teachers, as and when needed, pending appropriate certification and background checks for the 2013-2014 school year.

| Substitute Teachers | | | |
|---------------------|-----------------|--|--|
| Thomas J. Fannon | John Van Gilder | | |

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS**

5. Unpaid Leaves of Absence

Approve the following personnel for unpaid leaves of absence:

| Name | Date of Unpaid Leaves | Total Days |
|-----------------|---|-------------------|
| Marilyn Cornett | 11/15/13 | 1 day |
| Trisha Lytton | 11/15/13 | 1 day |
| Chris Marple | 11/18/13 | 1 day |
| Chris Miller | 12/9/13 – 12/20/13 | 10 days |
| Wendy Rice | 11/13/13 – 11/19/13 | 5 days |
| Brenda Zienta | 11/11, 11/12, 11/13 (½), 11/14 11/19, 11/21 12/3 & 12/5 | 7½ days |

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ Hoffer _____ Stewart _____ Swope _____ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
BUSINESS RECOMMENDATIONS**

BE IT RESOLVED, to approve the following business recommendations:

6. Agreement between Muskingum Valley New Tech Academy and Zane State College

Be It Resolved to approve the contract between Zane State College and Muskingum Valley New Tech Academy to offer Composition II (free of charge to New Tech Academy students) to take on Zane State’s campus. District cost is \$150 per student and the district will be responsible for purchasing textbooks and providing transportation as needed. Currently there are 20 Muskingum Valley New Tech Academy students eligible to take this course.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hoffer _____ Stewart _____ Swope _____ Bunting _____ Eppley

7. Organizational Meeting Date

Approve the Organizational Meeting be held on January ____, 2014 at ____ p.m. The regular monthly meeting of the Board of Education will meet on January ____, 2014 at ____ p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ Hoffer

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
BUSINESS RECOMMENDATIONS (continued)**

8. A Resolution Determining To Submit To The Electors Of The Zanesville City School District The Question Of Renewing All Of An Existing Tax Levy, Pursuant To Sections 5705.194 To 5705.197 Of The Revised Code.

WHEREAS, on May 5, 2009, the electors of this District approved the renewal of a tax levy to raise the amount of \$1,438,952 each year for a period of five years, the last collection of will occur in calendar year 2014; and

WHEREAS, this Board has determined that the continuation of the collection of that tax upon its expiration is necessary for the proper operation of the schools of the District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Zanesville City School District, County of Muskingum, State of Ohio, that:

Section 1. This Board finds, determines and declares that the revenue that will be raised by all tax levies which this Board is authorized to impose, when combined with state and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of this District, and that it is therefore necessary to renew all of an existing tax in excess of the ten-mill limitation in order to raise the amount of \$1,438,952 each year for a period of five years for that purpose.

Section 2. Pursuant to Sections 5705.194 to 5705.197 of the Revised Code, there shall be submitted to the electors of this District at an election to be held on May 6, 2014, the question of renewing all of an existing tax, in excess of the ten-mill limitation, for the time period identified in Section 1 of this resolution (commencing with a levy on the tax list and duplicate for the year 2014 to be first distributed to the Board in calendar year 2015), in order to raise the amount of \$1,438,952 each year for the purpose of providing for the emergency requirements of this District, at the annual tax rate necessary to raise that amount.

Section 3. The Treasurer is directed to certify immediately a copy of this resolution to the County Auditor of Muskingum County and the County Auditor is requested to certify the School District’s total current tax valuation and the County Auditor’s calculation of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, throughout the life of the levy which will be required to produce the annual amount set forth above, assuming that the amount of the tax list of this District remains constant throughout the life of the levy as the amount of the tax list for the current year (or, if that amount is not determined, the estimated amount of that tax list submitted by that County Auditor to the County Budget Commission).

Section 4. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ Hoffer _____ Stewart

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
BUSINESS RECOMMENDATIONS (continued)**

9. Agreement between Zanesville City Schools and The Spyglass Group, LLC

Approve an agreement with The Spyglass Group, LLC to analyze the District’s primary telecommunications accounts to seek cost recovery, service elimination and cost reduction recommendations. The District will pay the applicable fee of 50% of any cost recovery, 10.75 times any service elimination savings and 10.75 times any cost reduction savings ONLY if the recommendations are implemented within twelve months of the report being issued. No other fees will apply.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
OTHER RECOMMENDATIONS**

I. REPORT/DISCUSSION ITEMS

**Linda Phillips – 3rd Grade Guarantee
Steve Foreman – Wilson Reading Program
Kacey Cottrill - Building Update**

J. CLOSING COMMENTS

K. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students

EXECUTIVE SESSION (continued)

- _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ matters required by federal law or state statues to be confidential
- _____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____ seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ Hoffer _____ Stewart _____ Swope _____ Bunting

L. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____ seconded the adoption of the motion, and roll call resulted.

_____ Hoffer _____ Stewart _____ Swope _____ Bunting _____ Eppley